

2. AMENDMENT/MODIFICATION NO. 05	3. EFFECTIVE DATE 16-May-2013	4. REQUISITION/PURCHASE REQ. NO. 1300349798	5. PROJECT NO. (If applicable) N/A
6. ISSUED BY CODE	N66001	7. ADMINISTERED BY (If other than Item 6) CODE	S0514A

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8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) Nathan Kunes Inc. (NKI) 155 Alameda Blvd. Coronado CA 92118		9A. AMENDMENT OF SOLICITATION NO.  9B. DATED (SEE ITEM 11)  10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-07-D-5158-7N02 10B. DATED (SEE ITEM 13) 14-May-2012
CAGE CODE 3DP47	FACILITY CODE	[X]

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)  
SEE SECTION G

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(*)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.)SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority) FAR 52.217-9 Option to Extend the Term of the Contract

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Sean B Kearns, Contracting Officer
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED
(Signature of person authorized to sign)	
16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
BY <u>/s/Sean B Kearns</u> (Signature of Contracting Officer)	16-May-2013

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## GENERAL INFORMATION

The purpose of this modification is to exercise Option Year 1 (CLINs 4001 and 6001). A conformed copy of this Task Order is attached to this modification for informational purposes only.

The Line of Accounting information is hereby changed as follows:

The total amount of funds obligated to the task is hereby increased from \$ [REDACTED] by \$ [REDACTED] to \$ [REDACTED].

CLIN/SLIN	Type Of Fund	From (\$)	By (\$)	To (\$)
400101	RDT&E	0.00	[REDACTED]	[REDACTED]
600101	RDT&E	0.00	[REDACTED]	[REDACTED]

The total value of the order is hereby increased from [REDACTED] by [REDACTED] to [REDACTED].

CLIN/SLIN	From (\$)	By (\$)	To (\$)
4001	0.00	[REDACTED]	[REDACTED]
6001	0.00	[REDACTED]	[REDACTED]

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## SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
4000	Technical Services in Support of NSA High Assurance Internet Protocol Encryptor (HAIPE) Solutions (SOW paragraphs 3.1 through 3.4) (RDT&E)	1.0	LO	██████████	██████████	██████████
400001	Funding for CLIN 4000 (RDT&E)					
400002	Funding for CLIN 4000 (RDT&E)					
4001	Technical Services in Support of NSA High Assurance Internet Protocol Encryptor (HAIPE) Solutions (SOW paragraphs 3.1 through 3.4) (RDT&E)	1.0	LO	██████████	██████████	██████████
400101	Funding for CLIN 4001 (RDT&E)					
4002	Technical Services in Support of NSA High Assurance Internet Protocol Encryptor (HAIPE) Solutions (SOW paragraphs 3.1 through 3.4) (RDT&E) Option	1.0	LO	██████████	██████████	██████████
4100	Technical Services in Support of JTRS (SOW paragraph 3.5) (RDT&E)	1.0	LO	██████████	██████████	██████████

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410001 Funding for CLIN  
4100 (RDT&E)

4101	Technical Services in Support of JTRS (SOW paragraph 3.5) (RDT&E) Option	1.0	LO	██████████	██████████	██████████
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4102	Technical Services in Support of JTRS (SOW paragraph 3.5) (RDT&E) Option	1.0	LO	██████████	██████████	██████████
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4200	Technical Services in Support of NSA (SOW paragraph 3.6) (RDT&E)	1.0	LO	██████████	██████████	██████████
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4201	Technical Services in Support of NSA (SOW paragraph 3.6) (RDT&E) Option	1.0	LO	██████████	██████████	██████████
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4202	Technical Services in Support of NSA (SOW paragraph 3.6) (RDT&E) Option	1.0	LO	██████████	██████████	██████████
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For ODC Items:

Item	Supplies/Services	Qty	Unit	Est. Cost
6000	Other Direct Costs and Travel Costs in Support of NSA High Assurance Internet Protocol Encryptor (HAIPE) Solutions (SOW paragraphs 3.1 through 3.4) (RDT&E)	1.0	LO	██████████

600001 Funding for CLIN  
6000 (RDT&E)

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6001	Other Direct Costs and Travel Costs in Support of NSA High Assurance Internet Protocol Encryptor (HAIPE) Solutions (SOW paragraphs 3.1 through 3.4) (RDT&E)	1.0	LO	██████████
600101	Funding for CLIN 6001 (RDT&E)			
6002	Other Direct Costs and Travel Costs in Support of NSA High Assurance Internet Protocol Encryptor (HAIPE) Solutions (SOW paragraphs 3.1 through 3.4) (RDT&E) Option	1.0	LO	██████████
6100	Other Direct Costs and Travel in Support of JTRS (SOW paragraph 3.5) (RDT&E)	1.0	LO	██████████
610001	Funding for CLIN 6100 (RDT&E)			
6101	Other Direct Costs and Travel in Support of JTRS (SOW paragraph 3.5) (RDT&E) Option	1.0	LO	██████████
6102	Other Direct Costs and Travel in Support of JTRS (SOW paragraph 3.5) (RDT&E) Option	1.0	LO	██████████
6200	Other Direct Costs and Travel in Support of NSA	1.0	LO	██████████

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(SOW paragraph  
3.6) (RDT&E)

6201 Other Direct 1.0 LO [REDACTED]  
Costs and Travel  
in Support of NSA  
(SOW paragraph  
3.6) (RDT&E)  
Option

6202 Other Direct 1.0 LO [REDACTED]  
Costs and Travel  
in Support of NSA  
(SOW paragraph  
3.6) (RDT&E)  
Option

**B-1 ADDITIONAL SLINS**

Additional SLINs will be unilaterally created by the Contracting Officer during performance of this Task Order to accommodate the funding lines that will be provided under this Order.

**B-2 FEE DETERMINATION AND PAYMENT (LEVEL OF EFFORT)**

(a) Total Estimated Hours.

The total number of hours of direct labor (including overtime and subcontract hours), but excluding holiday, sick leave, vacation and other excused absence hours) estimated to be expended under this task order is 78,375 (26,125 hours for the base year and 26,125 hours for each option year). The 78,375 direct labor hours include 0 uncompensated overtime labor hours.

(b) Computation of Fee.

The fee per direct labor hour is computed by dividing the fixed fee amount shown in Section B by the number of estimated hours.

(c) Modifications.

If the Contracting Officer determines, for any reason, to adjust the task order amount or the estimated total hours set forth above, such adjustments shall be made by task order modification. Any additional hours will be fee bearing, and the additional negotiated fee will be divided by the additional estimated hours to determine a new fee (applicable to the additional hours only). If the fee for these additional hours is different from that of the original estimated hours, these hours shall be kept separate from the original estimated total hours.

The estimated cost of the task order may be increased by written modification, if required, due to cost overruns. This increase in cost is not fee bearing and no additional hours will be added.

(d) Payment of Fee.

The Government shall pay fixed fee to the contractor on each direct labor hour performed by the contractor or subcontractor, at the rate of [REDACTED] of Prime Contractor Labor and [REDACTED] of Subcontractor Labor invoiced by the contractor subject to the contract's "Fixed Fee" clause, provided that the total of all such payments shall not exceed eighty-five percent (85%) of the fixed

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fee specified under the task order. Any balance of fixed fee shall be paid to the contractor, or any overpayment of fixed fee shall be repaid by the contractor, at the time of final payment.

Nothing herein shall be construed to alter or waive any of the rights or obligations of either party pursuant to the FAR 52.232-20 "Limitation of Cost" or FAR 52.232-22 "Limitation of Funds" clauses, either of which is incorporated herein by reference.

NOTE: The fee shall be paid to the prime contractor at the per hour rate specified in this paragraph regardless of whether the contractor or subcontractor is performing the work.

**B-3 ALLOTMENT OF FUNDS (JAN 1989) (5252.232-9200)**

(a) This contract is incrementally funded with respect to both cost and fee.

(b) The amounts presently available and allotted to this contract for payment of fee, as provided in the Section I clause of this contract entitled "Fixed Fee", are as follows:

<u>ITEM(S)</u>	<u>ALLOTED TO FIXED FEE</u>
4000	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

(c) The amounts presently available and allotted to this contract for payment of cost, subject to the Section I "Limitation of Funds" clause, the items covered thereby and the period of performance which it is estimated the allotted amount will cover are as follows:

<u>ITEM(S)</u>	<u>ALLOTED TO COST</u>	<u>PERIOD OF PERFORMANCE</u>
4000	[REDACTED]	16 May 2012 - 30 October 2012
4100	[REDACTED]	4 September 2012 - 30 October 2012
4001	[REDACTED]	16 May 2013 - 1 December 2013
6000	[REDACTED]	16 May 2012 - 30 October 2012
6100	[REDACTED]	4 September 2012 - 30 October 2012
6001	[REDACTED]	16 May 2013 - 15 May 2014

(d) The parties contemplate that the Government will allot additional amounts to this contract from time to time by unilateral contract modification, and any such modification shall state separately the amounts allotted for cost and for fee, the items covered thereby, and the period of performance the amounts are expected to cover.

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## **SECTION C DESCRIPTIONS AND SPECIFICATIONS**

### **C-1 SPECIFICATIONS/STATEMENT OF WORK (DEC 1998) (SPAWAR C-301)**

**Work under this contract shall be performed in accordance with the Performance Work Statement (PWS) and Exhibit A, Contract Data Requirements List (CDRL).**

## **PERFORMANCE WORK STATEMENT**

### **1.0 Introduction**

The purpose of this effort is to provide technical engineering in the form of requirements and standards development, security engineering, assessment and advancement activities facilitating interoperable cryptographic product development. The focus of this effort includes activities supporting development and production of secure cryptographic products and solutions designed to consider wireless, wired and core transport network infrastructures.

### **1.1 Background**

Space and Naval Warfare Systems Command (SPAWAR) Systems Center, Pacific Code 5811 (hereafter referred to as SSC Pacific) has been supporting a wide variety of customer segments in the field of cryptographic systems and solutions. Example sponsors include the National Security Agency (NSA) High Assurance Internet Protocol Encryptor (HAIPE) Program Office (PO) and the Joint Tactical Radio System (JTRS). Example tasking has included development and maintenance of the HAIPE Interoperability Specification (IS) and Management Information Base (MIB) as well as development and test execution of software verifying conformance to interoperability standards.

SSC Pacific has also supported NSA led efforts to provide net-centric based product solutions by coordinating and supporting the HAIPE Implementers Working Group, and provided Subject Matter Expertise (SME) to various Program of Record (POR) activities.

### **1.2 Scope**

This Performance Work Statement (PWS) defines objectives and requirements for providing subject matter expertise in Type 1, Secret and Below (SAB) and commercial based encryption and key management solutions, interoperability specification and standards development, test tool software development and maintenance as well as compliancy testing.

## **2.0 Applicable Documents and Directives**

- a) SSC SD Program Management Guide (PMG), PR-OPD-29 V1.2 – 4 January 2005
- b) HAIPE v.1.3.5 Interoperability Specification
- c) HAIPE v.3.0.2 Interoperability Specification



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- d) HAIPE v.3.1.2 Interoperability Specification
- e) HAIPE v.4.1.0 Interoperability Specification
- f) IPMEIR v1.0.0 Interoperability Specification
- g) IETF RFC 4301 - Security Architecture for the Internet Protocol
- h) IETF RFC 4303 - IP Encapsulating Security Payload (ESP)
- i) IETF RFC 5996 - Internet Key Exchange Protocol Version 2 (IKEv2)
- j) HAIPE v.3 Management Information Base
- k) HAIPE v.4 Management Information Base
- l) Common Cryptographic MIB (CC-MIB) v1.0
- m) HAIPE Interoperability Tester (HIT) v.3 Test Plan
- n) HAIPE Interoperability Tester (HIT) v.4 Test Plan
- o) KMI 3003: Using CMS to Protect Key Packages v2.13 8May2009
- p) KMI 3005: Information Assurance Component (IAC) Management Technical Support Sender Intermediary-Receiver (S-I-R) Model Key Packaging Standard (KMI 3005) v1 4Aug2008
- q) KMI 3008: Over the Network Keying Concept and Description v1 8Jun2006
- r) KMI 3300 and Appendices A, B, and C: Key Management Infrastructure (KMI) Capability Increment 2 (CI-2) IDWA GDC4S-MPO-006 Over-The-Network-Keying (OTNK) Specification v1.7 15Dec2009
- s) KMI 3301 and Appendices A and B: [KMI CI-2 OTNK Specification] HAIPE OTNK Annex v1.3 30Oct2009
- t) KMI 3001: Compact Electronic Serial Number Standard vA 11Sep2008
- u) KMI 3001 Annex A: Allocated Manufacturer ID Values 18Mar2010
- v) KMI 3302: [KMI CI-2 OTNK Specification] Secure Communications Interoperability Protocol (SCIP) OTNK Annex v1.2 15Dec2009
- w) KMI 3303: [KMI CI-2 OTNK Specification] Tactical Device OTNK Annex v1.2 15Dec2009
- x) KMI 3350: OTNK Specification v0.2 30Oct2009
- y) Network and Information Infrastructure (NII) IP Network Encryption (NINE) Interoperability Specification 1.0.0, 28 February 2011
- z) High Assurance Internet Protocol Encryptor Program (HAIPE) Classification Guide, 03-05, 26 June 2007
- aa) HAIPE Test Tool Software Development Plan

### **3.0 Requirements**

#### **3.1 Interoperability Requirements, Specification and Associated Documentation Development**

##### **3.1.1 Description**

This section describes support for the NSA HAIPE Program sponsored tasking. The contractor shall collect all applicable documents in Section 2.b-2.i and continue to develop and maintain

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requirements promoting interoperability between both Type 1 and commercial cryptographic products. Revisions to existing works and new specification development performed under this task order shall document requirements for the purpose of establishing an information baseline used by NSA selected product vendors to develop interoperable solutions. The contractor shall use the technical requirements documented in Section 2.b-2.i to develop new specifications and specification revisions to include Executive Summaries, Core Requirements and Feature Extensions required by major agencies or Programs of Record such as NSA, HAIPE PO, Navy ADNS, KMI, ForceNet or GIG. The contractor shall develop an implementation plan to provide technical expertise and guidance to selected cryptographic product vendors regarding the implementation of interoperability requirements. This implementation plan shall address the integration of cryptographic solutions in wireless, wired, and core transport network infrastructures. Based on past project data, the contractor should anticipate revisions to at least two major interoperability specification documents on an annual basis.

### **3.2 Management Information Base (MIB) and Associated Documentation Development**

#### **3.2.1 Description**

This section describes support for the NSA HAIPE Program sponsored tasking. The contractor shall collect all applicable documents in Section 2.b-2.1 and continue to develop new MIB constructs needed to manage interoperable Type 1 and commercial cryptographic products. The contractor shall develop and maintain associated MIB construct documentation such as Concept of Operations (CONOPs) and Whitepapers, facilitating interoperable MIB implementations. Revisions to existing works and new MIBs developed under this task order shall use the technical requirements documented in Section 2.b-2.1. The contractor shall develop an implementation plan to provide technical expertise and guidance to selected cryptographic product vendors regarding the implementation of management capabilities. This implementation plan shall address the integration of cryptographic solutions in wireless, wired, and core transport network infrastructures. Based on past project data, the contractor should anticipate revisions to at least two major MIBs an annual basis.

### **3.3 Test Tool Development, Evolution, and Maintenance**

#### **3.3.1 Description**

This section describes support for the NSA HAIPE Program sponsored tasking. The contractor shall update the Software Development Plan identified in 2.aa and modify the existing conformance test software, creating new conformance test tools by incorporating requirements from resulting work products from sections 3.1 and 3.2 as a result of new requirements incorporated from applicable documents in Section 2.b-2.x. The purpose of these efforts will be to produce tools capable of verifying cryptographic hardware and software application conformance to requirements. Sources of additional requirements can include the NSA HAIPE PO, NSA Key Management Infrastructure (KMI) PO, Navy ADNS, DISA, or other major user communities of interoperable cryptographic equipment. Documentation for all contractor

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produced test tools shall be provided in the form of test plans, test procedures and user manuals.

### **3.4 Cryptographic Product Emulation**

#### **3.4.1 Description**

The contractor shall modify the existing product emulation utilities and create new product emulation utilities incorporating requirements from applicable documents in Section 2.b-2.x as directed by the project manager. This may include hardware development, such as a Software Defined Radio (SDR) or software development, such as end product software emulation or simulation. The purpose of these efforts will be to provide Quality Control (QC) of resulting work products from sections 3.3. Documentation for all contractor produced products shall be provided in the form of user manuals.

### **3.5 Outreach / Awareness for JTRS**

#### **3.5.1 Description**

The contractor shall provide IA advisory services to the JPEO/JTRS sponsoring programs. Attend quarterly program review meetings and participate in the IA advisory committee as cryptographic product IA experts. Attend an estimated five Mobile User Objective System (MUOS) Information Assurance (IA) working group meetings and review and advise on the detailed designs for the MUOS waveform and overall systems architecture, with regard to implementation in the MUOS waveform. Presentation materials and conference minutes for program reviews and working group meetings shall be provided by the contractor.

### **3.6 HAIPE-KMI Test Tool Development, Evolution, and Maintenance**

#### **3.6.1 Description**

The contractor shall analyze documentation identified in Sections 2.b through 2.x by identifying requirements and roadblocks to enabling HAIPE devices to incorporate Over-the-Network-Keying (OTNK) requirements. As required, the contractor shall prototype OTNK implementation. Sources of additional requirements include any member of the HAIPE/Key Management Infrastructure (KMI) working groups or HAIPE/KMI program office. The contractor shall make applicable updates to documentation identified in Section 2.o through 2.x in accordance with all changes identified and approved.

## **4.0 Security**

The nature of this task requires access to Top Secret/SCI information. The work performed by the Contractor will include access to unclassified and up to Top Secret/SCI data, information, and spaces. The Contractor will be required to attend meetings classified up to Top Secret level. Contractor will be required to access COMSEC, NSA-Net, SIPRNET and NATO information as

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described in section 2.

If foreign travel is required, all outgoing Country/Theater clearance message requests shall be submitted to the SSC Pacific foreign travel team, Topside, Building 27, 2<sup>nd</sup> Floor -Room 206 for action. A Request for Foreign Travel form shall be submitted for each traveler, in advance of the travel, to initiate the release of a clearance message at least 40 days in advance of departure. Each Traveler must also submit a Personal Protection Plan and have a Level 1 Antiterrorism/Force Protection briefing within one year of departure and a country specific briefing within 90 days of departure. Anti-Terrorism/Force Protection (AT/FP) briefings are required for all personnel (Military, DOD Civilian, and contractor) per OPNAVINST F3300.53C. Contractor employees must receive the AT/FP briefing annually. The briefing is available at <https://atlevel1.dtic.mil/at/>, if experiencing problems accessing this website contact [SSC\\_PAC\\_SECURITY\\_TRAINING@NAVY.MIL](mailto:SSC_PAC_SECURITY_TRAINING@NAVY.MIL). Forward a copy of the training certificate to the previous email address or fax to (619) 553-6863.

#### 4.1 Operations Security

All work is to be performed in accordance with DOD and Navy Operations Security (OPSEC) requirements and in accordance with the OPSEC attachment to the DD 254.

#### 5.0 Travel

The following out of area travel is anticipated every year to complete requirements 3.1-3.4 of this order.

Destination	Trips	Personnel	Days
Baltimore, MD	4/year	3	4
Boston, MA	2/year	4	5
Scottsdale, AZ	2/year	2	4

The following out of area travel is anticipated every year to complete requirement 3.5 of this order.

Destination	Trips	Personnel	Days
Baltimore, MD	5/year	1	5
Washington, DC	4/year	1	5

The following out of area travel is anticipated every year to complete requirement 3.6 of this order.

Destination	Trips	Personnel	Days
Baltimore, MD	2/year	2	5

#### 6.0 Place of Performance

The contractor will work on unclassified tasks at the contractor facility, at SSC Pacific, and at the

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locations referenced above in Section 5, Travel. All classified work, including SCI, will be conducted at SSC Pacific.

## **7.0 Inspection and Acceptance**

All deliverables shall be delivered to SSC Pacific for review and inspection by the government technical coordinator and acceptance by the Task Order Manager (TOM).

Technical Coordinator:

Elliott Jones

SPAWAR Systems Center Pacific 58110

(619) 553-9421

COR/TOM:

Jorge Alvarez

SPAWAR Systems Center Pacific 58230

(619) 553-9421

## **8 Information Assurance**

The following IA workforce categories, levels, training, and certifications are required for contractor personnel under this task order:

IA Manager Level 1

The Contractor shall ensure that personnel accessing information systems have the proper and current IA certification to perform IA functions identified in section 6.5.1 of this PWS in accordance with DoD 8570.01-M, Information Assurance Workforce Improvement Program.

The Contractor shall meet applicable information assurance certification requirements, including (a) DoD-approved IA workforce certifications appropriate for each specified category and level and (b) appropriate operating system certification for information assurance technical positions as required by DoD 8570.01-M. Contractor personnel who do not have proper and current certifications shall be denied access to DoD information systems for the purpose of performing information assurance functions. The contractor shall provide documentation supporting the information assurance certification status of personnel performing information assurance functions, reporting current IA certification status and compliance using CDRL Contractor Roster, DI-MGMT-81596 in the format prescribed by the COR.

**C-2 QUALITY ASSURANCE PLAN** - See Attachment 2.

**C-3 SECURITY REQUIREMENTS (DEC 1999) (SPAWAR C-313)**

The work to be performed under this contract as delineated in the DD Form 254, Attachment No. 1

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, involves access to and handling of classified material up to and including Top Secret.

In addition to the requirements of the FAR 52.204-2 "Security Requirements" clause, the Contractor shall appoint a Security Officer, who shall (1) be responsible for all security aspects of the work performed under this contract, (2) assure compliance with the National Industry Security Program Operating Manual (DODINST 5220.22M), and (3) assure compliance with any written instructions from the SPAWARSSYSCOM Security Officer.

#### **C-4 INFORMATION ASSURANCE (IA)**

The contractor must follow DoD instruction DFARS 252.239-7001 Information Assurance Contractor Training and Certification, in solicitations and contracts involving contractor performance of information assurance functions as described in DoD 8570.01-M and DFARS 239.7102-3 Information Assurance Contractor Training and Certification.

#### **C-5 WORKWEEK (DEC 1999) (SPAWAR C-315)**

(a) All or a portion of the effort under this contract will be performed on a Government installation. The normal workweek for Government employees at SPAWARSSYSCOM is Monday – Friday 0800 to 1630 hours. Work at this Government installation, shall be performed by the contractor within the normal workweek unless differing hours are specified on the individual task orders. Following is a list of holidays observed by the Government:

<u>Name of Holiday</u>	<u>Time of Observance</u>
New Year's Day	1 January
Martin Luther King Jr. Day	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	4 July
Labor Day	First Monday in September
Columbus Day	Second Monday in October
Veteran's Day	11 November
Thanksgiving Day	Fourth Thursday in November
Christmas Day	25 December

(b) If any of the above holidays occur on a Saturday or a Sunday, then such holiday shall be observed by the Contractor in accordance with the practice as observed by the assigned Government employees at the using activity.

(c) If the Contractor is prevented from performance as the result of an Executive Order or an administrative leave determination applying to the using activity, such time may be charged to the contract as direct cost provided such charges are consistent with the Contractor's accounting practices.

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(d) This contract does not allow for payment of overtime during the normal workweek for employees who are not exempted from the Fair Labor Standards Act unless expressly authorized by the Ordering Officer. Under Federal regulations the payment of overtime is required only when an employee works more than 40 hours in a normal week period.

**C-6 NOTICE TO CONTRACTOR OF CERTAIN DRUG DETECTION PROCEDURES (DEC 1999) (SPAWAR C-317)**

(a) Pursuant to Navy policy applicable to both Government and contractor personnel, measures will be taken to prevent the introduction and utilization of illegal drugs and related paraphernalia into Government Work areas.

(b) In furtherance of the Navy's drug control program, unannounced periodic inspections of the following nature may be conducted by installation security authorities:

(1) Routine inspection of contractor occupied work spaces.

(2) Random inspections of vehicles on entry or exit, with drug detection dog teams as available, to eliminate them as a safe haven for storage of or trafficking in illegal drugs.

(3) Random inspections of personnel possessions on entry or exit from the installation.

(c) When there is probable cause to believe that a contractor employee on board a naval installation has been engaged in use, possession or trafficking of drugs, the installation authorities may detain said employee until the employee can be removed from the installation, or can be released to the local authorities having jurisdiction.

(d) Trafficking in illegal drug and drug paraphernalia by contract employees while on a military vessel/installation may lead to possible withdrawal or downgrading of security clearance, and/or referral for prosecution by appropriate law enforcement authorities.

(e) The contractor is responsible for the conduct of employees performing work under this contract and is, therefore, responsible to assure that employees are notified of these provisions prior to assignment.

(f) The removal of contractor personnel from a Government vessel or installation as a result of the drug offenses shall not be cause for excusable delay, nor shall such action be deemed a basis for an equitable adjustment to price, delivery or other provisions of this contract.

**C-7 ACCESSIBILITY OF ELECTRONIC AND INFORMATION TECHNOLOGY (JUN 2001) (SPAWAR C-718)**

(a) Each Electronic and Information Technology (EIT) supply or service provided under this task order shall comply with the EIT Accessibility Standards listed below:

36 C.F.R. § 1194.21 (Software Applications and operating systems)

36 C.F.R. § 1194.22 (Web-based and internet information and applications)

36 C.F.R. § 1194.23 (Telecommunications products)

36 C.F.R. § 1194.24 (Video and multimedia products)

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36 C.F.R. § 1194.25 (Self contained, closed products)

36 C.F.R. § 1194.26 (Desktop and portable computers)

In addition, each EIT supply or service provided under this task order shall comply with 36 C.F.R. § 1194.31 (Functional performance criteria) and 36 C.F.R. § 1194.41 (Information, documentation, and support).

(b) If the Contracting Officer determines that any supply or service delivered under this task order does not comply with the EIT Accessibility Standards, the Contracting Officer will notify the Contractor in writing accordingly. If the Contractor fails to promptly correct or replace the nonconforming products or services with conforming products or services within the delivery schedule contained in the task order, the Government will have the rights and remedies contained in the task order.

**C-8 KEY PERSONNEL (C-325) –**

(a) The Offeror agrees to assign to this contract those key personnel listed in paragraph (d) below. No substitutions shall be made except in accordance with this clause.

(b) The Offeror agrees that during the first 180 days of the contract performance period no personnel substitutions will be permitted unless such substitutions are necessitated by an individual's sudden illness, death or termination of employment. In any of these events, the contractor shall promptly notify the Contracting Officer and provide the information required by paragraph (c) below. After the initial 180 days period, all proposed substitutions must be submitted in writing, at least fifteen (15) days (thirty (30) days if a security clearance is to be obtained) in advance of the proposed substitutions to the Contracting Officer. These substitution requests shall provide the information required by paragraph (c) below.

(c) All requests for approval of substitutions under this contract must be in writing and provide a detailed explanation of the circumstances necessitating the proposed substitutions. They must contain a complete resume for the proposed substitute or addition, and any other information requested by the Contracting Officer or needed to approve or disapprove the proposed substitutions. All substitutions proposed during the duration of this contract must have qualifications of the person being replaced. The Contracting Officer or authorized representative will evaluate such requests and promptly notify the contractor of the approval or disapproval thereof in writing.

(d) List of Key Personnel

NAME	CONTRACT LABOR CATEGORY
H. Mike Irani (NKI)	Program Manager/ Principle Engineer
Randy Couey (NKI)	Senior Research Specialist
T. Drew Schaffner(NKI)	Senior Engineer
Jeffrey Sun (NKI)	Senior Engineer
Tiffany To (NKI)	Computer Programmer
Robert Stangarone (NKI)	Network Engineer
Arthur Tucker (BAH)	Senior Research Specialist
Marcus Richerson (BAH)	Computer Programmer

(e) If the Contracting Officer determines that suitable and timely replacement of key personnel who have been reassigned, terminated, or have otherwise become unavailable for the contract work is not



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reasonably forthcoming or that the resultant reduction of productive effort would be so substantial as to impair the successful completion of the contract or the service order, the contract may be terminated by the Contracting Officer for default or for the convenience of the Government, as appropriate. In addition, if the Contractor is found at fault for the condition, the Contracting Officer may elect to equitably decrease the contract price or fixed fee to compensate the Government for any resultant delay, loss or damage.

(f) If the Offeror wishes to add personnel to be used in a labor category then the procedures outlined in paragraph (c) above shall be employed. Adding personnel will only be permitted in the event of an indefinite quantity contract, where the Government has issued a delivery order for labor hours that would exceed a normal forty hour week if performed only by the number of employees originally proposed.

### **C-9 LABOR CATEGORY IDENTIFICATION**

Correspondence, Technical Instruction, Vouchers, Invoices, Status Reports, etc., shall utilize the Contractor's standard labor category terminology as established in its proposal at time of award. The Contractor's proposed labor categories are the same as the labor categories specified by the Government in the solicitation.

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## **SECTION D PACKAGING AND MARKING**

### **D-1 SHIP TO INFORMATION**

See Section G – Task Order Manager

All deliverables shall be packaged and marked in accordance with Best Commercial Practice.

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## **SECTION E INSPECTION AND ACCEPTANCE**

Inspection and acceptance of the services to be furnished hereunder shall be made at destination by the Task Order Manager or his/her duly authorized representative.

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## SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

4000	5/16/2012 - 5/15/2013
4001	5/16/2013 - 5/15/2014
4100	5/16/2012 - 5/15/2013
4200	5/16/2012 - 5/15/2013
6000	5/16/2012 - 5/15/2013
6001	5/16/2013 - 5/15/2014
6100	5/16/2012 - 5/15/2013
6200	5/16/2012 - 5/15/2013

CLIN - DELIVERIES OR PERFORMANCE

### F-1 PERIODS OF PERFORMANCE (DEC 1999)

The period of performance for the following items are from the date of task order award through 12 months thereafter, estimated at:

4000 Date of Award through the base period of 12 months

6000 Date of Award through the base period of 12 months

The period of performance for the following option items are from date of option exercise through 12 months thereafter:

4001 Option 1 effective date through the Option 1 period of 12 months

6001 Option 1 effective date through the Option 1 period of 12 months

The period of performance for the following option items are from date of option exercise through 12 months thereafter:

4002 Option 2 effective date through the Option 2 period of 12 months

6002 Option 2 effective date through the Option 2 period of 12 months

The above period(s) of performance for the option(s) to extend the term of the task order shall apply only if the Government exercises the option(s) as stated in Section B in accordance with the basic contract clause at FAR 52.217-8 "Option to Extend Services" or FAR 52.217-9 "Option to Extend the Term of the Contract.

Any option CLIN period of performance which extends past the current period of performance of the basic contract is only valid to the extent that the basic contract period of performance is extended.

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## **SECTION G CONTRACT ADMINISTRATION DATA**

### **G-1 STANDARD MONTHLY STATUS REPORTS**

The contractor shall electronically submit Monthly Status Reports (MSR) in accordance with the format and content detailed CDRL Item A001.

In addition to the content specified in the CDRL Item, a brief narrative shall be included in the MSR to address the following:

- a) Period Covered by Report
- b) Significant Accomplishments – Description of the technical progress made during that period.
- c) Significant Issues
- d) Schedule Status – Indicate if efforts are on schedule. If not, indicate the reason for the delay and the projected completion or delivery date, if applicable.
- e) Travel Activity

The contractor shall provide emergent reports at the request of the Task Order Contracting Officer or Task Order Manager.

### **G-2 INVOICING AND PAYMENT INSTRUCTIONS FOR MULTIPLE ACCOUNTING CLASSIFICATION CITATIONS**

Consistent with task order clause H-1, Segregation of Costs, the contractor shall segregate and accumulate costs for the performance of this task order by the appropriate Accounting Classification Reference Number (ACRN) listed in the Accounting Data provided in Section G. The contractor's invoice shall identify the appropriate Contract and Task Order numbers. For the work performed, invoiced costs shall be associated to the Contract Line Item Number (CLIN), the Contract Subline Item (SLIN), **and** the specific ACRN. Invoices submitted to the paying office that do not comply with this requirement will be returned to the contractor for resubmission. The contractor shall provide an electronic copy of each invoice to the Task Order Manager at the time of submission to DCAA/DFAS. The paying office will disburse funds in strict compliance with the amounts invoiced by CLIN/SLIN/ACRN.

### **G-3 TYPE OF CONTRACT (DEC 1999) (SPAWAR G-314)**

This is a cost plus fixed fee task order.

### **G-4 INVOICING INSTRUCTIONS FOR SERVICES USING WIDE AREA WORK FLOW (WAWF) (JAN 2008) (SPAWAR G-300 (VARIATION))**

(a) Invoices for services rendered under this task order shall be submitted electronically through the Wide Area Work Flow-Receipt and Acceptance (WAWF). The contractor shall submit invoices for payment per contract terms. The Government shall process invoices for payment per contract terms.

(b) The vendor shall have their Cage Code activated by calling 1-866-618-5988. Once activated, the vendor shall self-register at the WAWF website at <https://wawf.eb.mil>. Vendor training is available on the internet at <https://wawftraining.eb.mil>. Additional support can be accessed by calling the Navy WAWF Assistance Line at 1-800-559-9293.

c) Back-up documentation can be included and attached to the invoice in WAWF. Attachments created with any

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Microsoft Office product, or Adobe (.pdf files), is attachable to the invoice in WAWF.

d) A separate invoice will be prepared no more frequently than for every two weeks. Do not combine the payment claims for services provided under this contract.

(e) The following information is provided for completion of the invoice in WAWF:

WAWF Invoice Type <sup>1</sup>	Cost Voucher
Issuing Office DODAAC	N66001
Admin DODAAC:	S0514A
Inspector DODAAC (if applicable)	N66001
Acceptor DODAAC:	N66001
*LPO DODAAC: only applies to DFAS beginning with "N", LPO-Local Processing Official/Certifier on Prompt Pay Sheet (One Pay)	
PAY DODAAC:	(Block 12 of DD1155)

g) Before closing out of an invoice session in WAWF, but after submitting the document(s), you will be prompted to send additional email notifications. Click on "Send More E-mail Notification" and add the acceptor/receiver e-mail addresses noted below in the first e-mail address block, and add any other additional e-mail addresses desired in the following blocks. This additional notification to the Government is important to ensure that the acceptor/receiver is aware that the invoice documents have been submitted into WAWF.

<b>Send Additional E-mail Notification To:</b>
<a href="mailto:jorge.alvarez@navy.mil">jorge.alvarez@navy.mil</a>
<a href="mailto:elliott.jones@navy.mil">elliott.jones@navy.mil</a>

### G-5 ACTIVITY OMBUDSMAN

The Space and Naval Warfare Systems Center, Pacific Ombudsman for this Task Order is:

Name: Tammy Sanchez  
Code: SPAWAR Systems Center, Pacific Code 20000  
Address: 53560 Hull Street, San Diego, CA 92152-5001  
Phone: (619) 553-3200  
E-Mail: [tammy.sanchez@navy.mil](mailto:tammy.sanchez@navy.mil)

### G-6 TASK ORDER MANAGER/CONTRACTING OFFICER REPRESENTATIVE

The Space and Naval Warfare Systems Center, Pacific Task Order Manager for this Task Order:

Name: Jorge Alvarez  
Code: SPAWAR Systems Center, Pacific Code 58230  
Address: 53560 Hull Street San Diego, CA 92152-5001  
E-Mail: [jorge.alvarez@navy.mil](mailto:jorge.alvarez@navy.mil)  
Phone: 619-553-9421

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**G-8 CONTRACTOR PERFORMANCE APPRAISAL REPORTING SYSTEM (OCT 2002)  
(SPAWAR G-321)**

(a) Past performance information will be collected and maintained under this contract using the Department of Defense Contractor Performance Appraisal Reporting System (CPARS). CPARS is a web-enabled application that collects and manages the contractor's performance information on a given contract during a specific period of time. Additional information is available at <http://www.cpars.navy.mil/>.

(b) After contract award, the contractor will be given access authorization by the respective SPAWAR Focal Point, to review and comment on any element of the proposed rating before that rating becomes final. Within 60 days after contract award, the contractor shall provide in writing (or via e-mail) to the contracting officer the name, title, e-mail address and telephone number of the company individual or individuals who will have the responsibility of reviewing and approving any Contractor Performance Appraisal Report (CPAR) Report developed under the contract. If, during the life of this contract these company individual(s) are replaced by the contractor, the name, title, e-mail address and telephone number of the substitute individuals will be provided to the contracting officer within 60 days of the replacement.

Accounting Data

SLINID	PR Number	Amount
400001	1300233517	[REDACTED]
LLA :		
AA 9712130400 4500 412 51925 1 3S1811 9N SBXXB7 553B755IAD03 S18119		
CIN: 130023351700002		
600001	1300233517	[REDACTED]
LLA :		
AA 9712130400 4500 412 51925 1 3S1811 9N SBXXB7 553B755IAD03 S18119		
CIN: 130023351700003		

[REDACTED]  
[REDACTED]

MOD 01

410001	1300291274	[REDACTED]
LLA :		
AC 1721319 D5HK 255 00039 0 050120 2D 000000		
CIN: 130029127400001		
610001	1300291274	[REDACTED]
LLA :		
AC 1721319 D5HK 255 00039 0 050120 2D 000000		
CIN: 13002912700002		

[REDACTED]  
[REDACTED]

MOD 02

400002	1300233517	[REDACTED]
LLA :		
AA 9712130400 4500 412 51925 1 3S1811 9N SBXXB7 553B755IAD03 S18119		
CIN: 130023351700004		

[REDACTED]  
[REDACTED]

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[REDACTED]  
[REDACTED]

[REDACTED]  
[REDACTED]

MOD 05

400101 1300349798 [REDACTED]  
LLA :  
AD 9713140400 4500 413 51925 1 3S1811 9N SBXXD1 415D141IAD02 018119  
CIN: 130034979800001

600101 1300349798 [REDACTED]  
LLA :  
AD 9713140400 4500 413 51925 1 3S1811 9N SBXXD1 415D141IAD02 018119  
CIN: 130034979800002

[REDACTED]  
[REDACTED]



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## **SECTION H SPECIAL CONTRACT REQUIREMENTS**

### **H-1 SEGREGATION OF COSTS (DEC 2003) (5252.232-9206)**

(a) The Contractor agrees to segregate costs incurred under this task order at the lowest level of performance, either task or subtask, rather than on a total task order basis, and to submit invoices reflecting costs incurred at that level. Invoices shall contain summaries of work charged during the period covered, as well as overall cumulative summaries by labor category for all work invoiced to date, by line item, task or subtask.

(b) Where multiple lines of accounting are present, the ACRN preceding the accounting citation will be found in Section G, Accounting Data. Payment of Contractor invoices shall be accomplished only by charging the ACRN that corresponds to the work invoiced.

(c) Except when payment requests are submitted electronically as specified in the clause at DFARS 252.232-7003, Electronic Submission of Payment Requests, one copy of each invoice or voucher will be provided, at the time of submission to DCAA, to the Task Order Manager.

### **H-2 DATA RIGHTS**

The Data Rights clause in the basic contract is invoked for this task order.

### **H-3 CONTRACTOR PICTURE BADGE (DEC 1999) (SPAWAR H-323)**

(a) A contractor picture badge may be issued to contractor personnel by the SPAWARSSYSCOM Security Office upon receipt of a valid visit request from the Contractor and a picture badge request from the COR. A list of personnel requiring picture badges must be provided to the COR to verify that the contract or delivery/task order authorizes performance at SPAWARSSYSCOM prior to completion of the picture badge request.

(b) An automobile decal will be issued by SPAWARSSYSCOM Security Office upon presentation of a valid contractor picture badge and the completion of the Badge and Decal Record.

(c) The contractor assumes full responsibility for the proper use of the identification badge and automobile decal, and shall be responsible for the return of the badge and/or destruction of the automobile decal upon termination of personnel or expiration or completion of the contract.

(d) At the completion of the contract, the contractor shall forward to SPAWARSSYSCOM Security Office a list of all unreturned badges with a written explanation of any missing badges.

### **H-4 CONTRACTOR IDENTIFICATION (DEC 1999) (SPAWAR H-355)**

(a) Contractor employees must be clearly identifiable while on Government property by wearing appropriate badges.

(b) Contractor employees are required to clearly identify themselves and the company they work for whenever making contact with Government personnel by telephone or other electronic means.

### **H-5 LIMITED RELEASE OF CONTRACTOR CONFIDENTIAL BUSINESS INFORMATION (CBI) (NOV 2003) (SPAWAR H-359)**

(a) Definition.

“Confidential business information,” as used in this clause, is defined as all forms and types of

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financial, business, scientific, technical, economic, or engineering information, including patterns, plans, compilations, program devices, formulas, designs, prototypes, methods, techniques, processes, procedures, programs, or codes, whether tangible or intangible, and whether or how stored, compiled, or memorialized physically, electronically, graphically, photographically, or in writing if -- (1) the owner thereof has taken reasonable measures to keep such information secret, and (2) the information derives independent economic value, actual or potential from not being generally known to, and not being readily ascertainable through proper means by, the public. Confidential business information may include technical data as that term is defined in DFARS §§ 252.227-7013(a)(14), 252.227-7015(a)(4), and 252.227-7018(a)(19). It may also include computer software as that term is defined in DFARS §§ 252.227-7014(a)(4) and 252.227-7018(a)(4).

(b) The Space and Naval Warfare Systems Command (SPAWAR) may release to individuals employed by SPAWAR support contractors and their subcontractors confidential business information submitted by the contractor or its subcontractors pursuant to the provisions of this contract. Business information that would ordinarily be entitled to confidential treatment may be included in the information released to these individuals. Accordingly, by submission of a proposal or execution of this contract, the offeror or contractor and its subcontractors consent to a limited release of its confidential business information.

(c) Circumstances where SPAWAR may release the contractor's or subcontractors' confidential business information include the following:

(1) To other SPAWAR contractors and subcontractors, and their employees tasked with assisting SPAWAR in handling and processing information and documents in the administration of SPAWAR contracts, such as file room management and contract closeout.

(2) To SPAWAR contractors and subcontractors, and their employees tasked with assisting SPAWAR in accounting support services, including access to cost-reimbursement vouchers.

(3) To SPAWAR contractors and subcontractors, and their employees tasked with assisting SPAWAR in crafting performance work statements, assisting with the evaluation of task order cost/technical proposals and assembling performance metrics information.

(d) SPAWAR recognizes its obligation to protect the contractor and its subcontractors from competitive harm that could result from the release of such information. SPAWAR will permit the limited release of confidential business information under paragraphs (c)(1), (c)(2) and (c)(3) only under the following conditions:

(1) SPAWAR determines that access is required by other SPAWAR contractors and their subcontractors to perform the tasks described in paragraphs (c)(1), (c)(2) and (c)(3),

(2) Access to confidential business information is restricted to individuals with a bona fide need to possess,

(3) Contractors, their subcontractors, and their employees who are granted access to confidential business information have signed an appropriate non-disclosure agreement requiring them to provide the same level of protection to confidential business information that would be provided by SPAWAR employees,

(4) Contractors and their subcontractors having access to confidential business information have agreed under their contract or a separate corporate non-disclosure agreement to provide the same level of protection to confidential business information that would be provided by SPAWAR

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employees, and

(5) SPAWAR contractors and their subcontractors performing the tasks described in paragraphs (c)(1), (c)(2) or (c)(3) have agreed under their contract or a separate non-disclosure agreement to not use confidential business information for any purpose other than performing the tasks described in paragraphs (c)(1), (c)(2) and (c)(3).

(e) SPAWAR's responsibilities under the Freedom of Information Act are not affected by this clause.

(f) If SPAWAR satisfies the conditions listed in paragraph (d), the contractor and its subcontractors agree to indemnify and hold harmless the Government, its agents, and employees from every claim or liability, including attorneys fees, court costs, and expenses, arising out of, or in any way related to, the misuse or unauthorized modification, reproduction, release, display, or disclosure of confidential business information provided by the contractor to the Government.

(g) The contractor agrees to include, and require inclusion of, this clause in all subcontracts at any tier that requires the furnishing of confidential business information.

#### **H-6 RELEASE OF PLANNING, PROGRAMMING, AND BUDGETING SYSTEM (PPBS) DATA**

(a) As defined in this clause, "Planning, Programming and Budgeting System (PPBS) data" includes, but is not limited to, one or more of the following:

- (1) Planning phase.
- (2) Defense Planning Guidance.
- (3) Programming Phase.
- (4) Fiscal Guidance (when separate from Defense Planning guidance).
- (5) Program Objective Memoranda.
- (6) Port Defense Program (formerly FYDP) documents (POM Defense Program, Procurement Annex, RTD&E Annex).
- (7) Program review Proposals.
- (8) Issue Papers (also referred to as Major Issue Papers, Tier II Issue Papers, Cover Briefs).
- (9) Proposed Military Department Program Reductions (or Program Offsets).
- (10) Tentative Issue Decision Memoranda.
- (11) Program Decision Memoranda.
- (12) Budgeting Phase.
- (13) Defense Program (formerly FYDP) documents for September Budget Estimate Submission and President's Budget Estimate submission including Procurement, RTD&E and Construction Annexes).
- (14) Classified P1, R1 and C1.
- (15) Program Budget Decisions and Defense Management Report Decisions.

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- (16) Reports Generated by the Automated Budget Review System (BRS).
- (17) DD 1414 Base for Reprogramming.
- (18) DD 1416 Report of Programs.
- (19) Contract Award Reports.
- (20) Congressional Data Sheets.
- (21) Any other data or information identified by the Government as PPBS data or information.

This definition includes all such documentation (whether published or unpublished), and equivalent published or unpublished PPBS data in whatever form produced and maintained by any service component.

(b) The Contractor hereby agrees that it will not divulge any Planning, Programming and Budgeting System (PPBS) data made available to it under this contract to any individual (including other members of the contractor's organization), company or Government representative, unless specific written authorization is received from the Contracting Officer. The Contractor also agrees that it will promptly notify the Contracting Officer of any attempt by any individual (including other members of the contractor's organization), company or Government representative to gain access to such PPBS data. Such notification shall include the name and organization, if available, of the individual (including other member's of the contractor's organization), company or Government representative.

(c) Within fourteen calendar days of contract award, the Contractor shall submit to the Contracting Officer a statement describing the Contractor, its parent company, and subsidiaries (if any), and any financial interest they have in current or future systems and services being acquired by the Navy.

(d) The Contractor shall require that all employees who have access to such data execute the following "STATEMENT OF NONDISCLOSURE OF PPBS DATA," and submit these nondisclosure statements to the Contracting Officer prior to granting access to PPBS data to such employees:

**STATEMENT OF NONDISCLOSURE OF PPBS DATA**

I will not divulge Planning, Programming and Budgeting System (PPBS) Information available to me through Task Order (INSERT NUMBER) as the term PPBS is defined in Clause H-6 of that task order to anyone, including other employees of my corporation, without specific written authorization from the Contracting Officer.

This restriction applies not only to information from PPBS documents, published or unpublished, but also to equivalent published or unpublished budget data in whatever form produced and maintained by the service components.

SIGNATURE \_\_\_\_\_

TYPED NAME \_\_\_\_\_

DATE \_\_\_\_\_

- (e) In the event the Contractor, or any of its employees, agents, or subcontractors (or their

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employees, agents or subcontractors), fail to comply with the provisions of this clause, such noncompliance shall be deemed a material breach of the contract for which the Government reserves the right to avail itself of any or all of the following remedies:

- (1) Terminate the contract for default in accordance with FAR § 52.249-6 (“Termination (Cost-Reimbursement)”)(SEP 1996) or FAR § 52.249-8 (“Default (Fixed-Price Supply and Service”
- (2) Include a discussion of such failure to comply with this clause in any evaluation by the Government of the Contractor's performance of this contract created pursuant to FAR 42.15.
- (3) resort to such other rights and remedies as provided for under this contract and under Federal law.

Waiver of such rights by the Government for noncompliance shall not be construed as waiver for any successive noncompliance.

(f) Any subcontractor who is granted access to PPBS data shall be subject to the restrictions stated in subparagraphs (a) through (e) above. The Contractor shall notify the subcontractor that it is so subject. The Contractor agrees that the requirements of this clause shall be inserted in all subcontracts such that the restriction on disclosure of PPBS data shall apply to all subcontractors at any tier.

## **H-7 TECHNICAL INSTRUCTIONS**

(a) Performance of work hereunder may be subject to written technical instructions signed by the Task Order Manager (TOM) specified in Section G of this task order. As used herein, technical instructions are defined to include the following:

(1) Directions to the Contractor which suggest pursuit of certain lines of inquiry, shift work emphasis, fill in details and otherwise serve to accomplish the contractual statement of work.

(2) Guidelines to the Contractor which assist in the interpretation of drawings, specifications or technical portions of work descriptions.

(b) Technical instructions must be within the general scope of work stated in the task order. Technical instruction may not be used to: (1) assign additional work under the task order; (2) direct a change as defined in the “CHANGES” clause in this task order; (3) increase or decrease the task order price or estimated task order amount (including fee), as applicable, the level of effort, or the time required for contract performance; or (4) change any of the terms, conditions or specifications of the task order.

(c) If, in the opinion of the Contractor, any technical instruction calls for effort outside the scope of the task order or is inconsistent with this requirement, the Contractor shall notify the Contracting Officer in writing within ten (10) working days after the receipt of any such instruction. The Contractor shall not proceed with the work affected by the technical instruction unless and until the Contractor is notified by the Contracting Officer that the technical instruction is within the scope of the task order.

## **H-8 ORGANIZATIONAL CONFLICT OF INTEREST**

The Organizational Conflict of Interest clause in the contractor’s basic SeaPort IDIQ contract is incorporated in this task order by reference.

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## **H-9 NOTIFICATION CONCERNING DETERMINATION OF SMALL BUSINESS SIZE STATUS**

For the purposes of FAR clauses 52.219-6, NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE, 52.219-3, NOTICE OF TOAL HUBZONE SET-ASIDE, 52.219-18. NOTIFICATION OF COMPETITION LIMITED TO ELIGIBLE 8(A) CONCERNS, and 52.219-27, NOTICE OF TOTAL SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS SET-ASIDE, the determination of whether a small business concern is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the size standards in this solicitation, and further, meets the definition of a HUBZone small business concern, a small business concern certified by the SBA for participation in the SBA's 8(a) program, or a service disabled veteran-owned small business concern, as applicable, shall be based on the status of said concern at the time of award of the SeaPort-e MACs and as further determined in accordance with Special Contract Requirement H-19.

## **H-10 INFORMATION ASSURANCE CONTRACTOR TRAINING AND CERTIFICATION (252.239-7001) (JAN 2008)**

(a) The Contractor shall ensure that personnel accessing information systems have the proper and current information assurance certification to perform information assurance functions in accordance with DoD 8570.01-M, Information Assurance Workforce Improvement Program. The Contractor shall meet the applicable information assurance certification requirements, including –

(1) DoD-approved information assurance workforce certification appropriate for each category and level as listed in the current version of DoD 8570.01-M; and

(2) Appropriate operating system certification for information assurance technical positions as required by DoD 8570.01-M.

(b) Upon request by the Government, the Contractor shall provide documentation supporting the information assurance certification status of personnel performing information assurance functions.

(c) Contractor personnel who do not have proper and current certifications shall be denied access to DoD information systems for the purpose of performing information assurance functions.

## **H-11 REIMBURSEMENT OF TRAVEL COSTS (JAN 2006)**

(a) Contractor Request and Government Approval of Travel

Any travel under this contract must be specifically requested in writing, by the contractor prior to incurring any travel costs. If this contract is a definite or indefinite delivery contract, then the written Government authorization will be by task/delivery orders issued by the Ordering Officer or by a modification to an issued task/delivery order. If this contract is not a definite or indefinite delivery contract, then the written Government authorization will be by written notice of approval from the Contracting Officer's Representative (COR). The request shall include as a minimum, the following:

- (1) Contract number
- (2) Date, time, and place of proposed travel
- (3) Purpose of travel and how it relates to the contract
- (4) Contractor's estimated cost of travel

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(5) Name(s) of individual(s) traveling and;

(6) A breakdown of estimated travel and per diem charges.

(b) General

(1) The costs for travel, subsistence, and lodging shall be reimbursed to the contractor only to the extent that it is necessary and authorized for performance of the work under this contract. The costs for travel, subsistence, and lodging shall be reimbursed to the contractor in accordance with the Federal Acquisition Regulation (FAR) 31.205-46, which is incorporated by reference into this contract. As specified in FAR 31.205-46(a) (2), reimbursement for the costs incurred for lodging, meals and incidental expenses (as defined in the travel regulations cited subparagraphs (b)(1)(i) through (b)(1)(iii) below) shall be considered to be reasonable and allowable only to the extent that they do not exceed on a daily basis the maximum per diem rates in effect at the time of travel as set forth in the following:

(i) Federal Travel Regulation prescribed by the General Services Administration for travel in the contiguous 48 United States;

(ii) Joint Travel Regulation, Volume 2, DoD Civilian Personnel, Appendix A, prescribed by the Department of Defense for travel in Alaska, Hawaii, The Commonwealth of Puerto Rico, and the territories and possessions of the United States; or

(iii) Standardized Regulations, (Government Civilians, Foreign Areas), Section 925, "Maximum Travel Per Diem Allowances in Foreign Areas" prescribed by the Department of State, for travel in areas not covered in the travel regulations cited in subparagraphs (b)(1)(i) and (b)(1)(ii) above.

(2) Personnel in travel status from and to the contractor's place of business and designated work site or vice versa, shall be considered to be performing work under the contract, and contractor shall bill such travel time at the straight (regular) time rate; however, such billing shall not exceed eight hours per person for any one person while in travel status during one calendar day.

(c) Per Diem

(1) The contractor shall not be paid per diem for contractor personnel who reside in the metropolitan area in which the tasks are being performed. Per diem shall not be paid on services performed at contractor's home facility and at any facility required by the contract, or at any location within a radius of 50 miles from the contractor's home facility and any facility required by this contract.

(2) Costs for subsistence and lodging shall be paid to the contractor only to the extent that overnight stay is necessary and authorized in writing by the Government for performance of the work under this contract per paragraph (a). When authorized, per diem shall be paid by the contractor to its employees at a rate not to exceed the rate specified in the travel regulations cited in FAR 31.205-46(a)(2) and authorized in writing by the Government. The authorized per diem rate shall be the same as the prevailing locality per diem rate.

(3) Reimbursement to the contractor for per diem shall be limited to payments to employees not to exceed the authorized per diem and as authorized in writing by the Government per paragraph (a). Fractional parts of a day shall be payable on a prorated basis for purposes of billing for per diem charges attributed to subsistence on days of travel. The departure day from the Permanent Duty Station (PDS) and return day to the PDS shall be 75% of the applicable per diem rate. The

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contractor shall retain supporting documentation for per diem paid to employees as evidence of actual payments, as required by the FAR 52.216-7 "Allowable Cost and Payment" clause of the contract.

(d) Transportation

(1) The contractor shall be paid on the basis of actual amounts paid to the extent that such transportation is necessary for the performance of work under the contract and is authorized in writing by the Government per paragraph (a).

(2) The contractor agrees, in the performance of necessary travel, to use the lowest cost mode commensurate with the requirements of the mission and in accordance with good traffic management principles. When it is necessary to use air or rail travel, the contractor agrees to use coach, tourist class or similar accommodations to the extent consistent with the successful and economical accomplishment of the mission for which the travel is being performed. Documentation must be provided to substantiate non-availability of coach or tourist if business or first class is proposed to accomplish travel requirements.

(3) When transportation by privately owned conveyance (POC) is authorized, the contractor shall be paid on a mileage basis not to exceed the applicable Government transportation rate specified in the travel regulations cited in FAR 31.205-46(a)(2) and is authorized in writing by the Government per paragraph (a).

(4) When transportation by privately owned (motor) vehicle (POV) is authorized, required travel of contractor personnel, that is not commuting travel, may be paid to the extent that it exceeds the normal commuting mileage of such employee. When an employee's POV is used for travel between an employee's residence or the Permanent Duty Station and one or more alternate work sites within the local area, the employee shall be paid mileage for the distance that exceeds the employee's commuting distance.

(5) When transportation by a rental automobile, other special conveyance or public conveyance is authorized, the contractor shall be paid the rental and/or hiring charge and operating expenses incurred on official business (if not included in the rental or hiring charge). When the operating expenses are included in the rental or hiring charge, there should be a record of those expenses available to submit with the receipt. Examples of such operating expenses include: hiring charge (bus, streetcar or subway fares), gasoline and oil, parking, and tunnel tolls.

(6) Definitions:

(i) "Permanent Duty Station" (PDS) is the location of the employee's permanent work assignment (i.e., the building or other place where the employee regularly reports for work).

(ii) "Privately Owned Conveyance" (POC) is any transportation mode used for the movement of persons from place to place, other than a Government conveyance or common carrier, including a conveyance loaned for a charge to, or rented at personal expense by, an employee for transportation while on travel when such rental conveyance has not been authorized/approved as a Special Conveyance.

(iii) "Privately Owned (Motor) Vehicle (POV)" is any motor vehicle (including an automobile, light truck, van or pickup truck) owned by, or on a long-term lease (12 or more months) to, an employee or that employee's dependent for the primary purpose of providing personal transportation, that:

(a) is self-propelled and licensed to travel on the public highways;



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(b) is designed to carry passengers or goods; and

(c) has four or more wheels or is a motorcycle or moped.

(iv) “Special Conveyance” is commercially rented or hired vehicles other than a POC and other than those owned or under contract to an agency.

(v) “Public Conveyance” is local public transportation (e.g., bus, streetcar, subway, etc) or taxicab.

(iv) “Residence” is the fixed or permanent domicile of a person that can be reasonably justified as a bona fide residence.

EXAMPLE 1: Employee’s one way commuting distance to regular place of work is 7 miles. Employee drives from residence to an alternate work site, a distance of 18 miles. Upon completion of work, employee returns to residence, a distance of 18 miles.

In this case, the employee is entitled to be reimbursed for the distance that exceeds the normal round trip commuting distance (14 miles). The employee is reimbursed for 22 miles ( $18 + 18 - 14 = 22$ ).

EXAMPLE 2: Employee’s one way commuting distance to regular place of work is 15 miles. Employee drives from residence to an alternate work site, a distance of 5 miles. Upon completion of work, employee returns to residence, a distance of 5 miles.

In this case, the employee is not entitled to be reimbursed for the travel performed (10 miles), since the distance traveled is less than the commuting distance (30 miles) to the regular place of work.

EXAMPLE 3: Employee’s one way commuting distance to regular place of work is 15 miles. Employee drives to regular place of work. Employee is required to travel to an alternate work site, a distance of 30 miles. Upon completion of work, employee returns to residence, a distance of 15 miles.

In this case, the employee is entitled to be reimbursed for the distance that exceeds the normal round trip commuting distance (30 miles). The employee is reimbursed for 30 miles ( $15 + 30 + 15 - 30 = 30$ ).

EXAMPLE 4: Employee’s one way commuting distance to regular place of work is 12 miles. In the morning the employee drives to an alternate work site (45 miles). In the afternoon the employee returns to the regular place of work (67 miles). After completion of work, employee returns to residence, a distance of 12 miles.

In this case, the employee is entitled to be reimbursed for the distance that exceeds the normal round trip commuting distance (24 miles). The employee is reimbursed for 100 miles ( $45 + 67 + 12 - 24 = 100$ ).

EXAMPLE 5: Employee’s one way commuting distance to regular place of work is 35 miles. Employee drives to the regular place of work (35 miles). Later, the employee drives to alternate work site #1 (50 miles) and then to alternate work site #2 (25 miles). Employee then drives to

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residence (10 miles).

In this case, the employee is entitled to be reimbursed for the distance that exceeds the normal commuting distance (70 miles). The employee is reimbursed for 50 miles (35 + 50 + 25 + 10 - 70 = 50).

EXAMPLE 6: Employee's one way commuting distance to regular place of work is 20 miles. Employee drives to the regular place of work (20 miles). Later, the employee drives to alternate work site #1 (10 miles) and then to alternate work site #2 (5 miles). Employee then drives to residence (2 miles).

In this case, the employee is not entitled to be reimbursed for the travel performed (37 miles), since the distance traveled is less than the commuting distance (40 miles) to the regular place of work.

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## SECTION I CONTRACT CLAUSES

### I-1 52.217-9 -- OPTION TO EXTEND THE TERM OF THE CONTRACT. (MAR 2008)

- (a) The Government may extend the term of this contract by written notice to the Contractor within 30 days prior to completion of the base period; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days before the contract expires. The preliminary notice does not commit the Government to an extension.
- (b) If the Government exercises this option, the extended contract shall be considered to include this option clause.
- (c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five years.

### I-2 SUBCONTRACTS (FAR 52.244-2) (JUN 2007)

- (a) *Definitions.* As used in this clause -

“Approved purchasing system” means a Contractor’s purchasing system that has been reviewed and approved in accordance with Part 44 of the Federal Acquisition Regulation (FAR).

“Consent to subcontract” means the Contracting Officer’s written consent for the Contractor to enter into a particular subcontract.

“Subcontract” means any contract, as defined in FAR Subpart 2.1, entered into by a subcontractor to furnish supplies or services for performance of the prime contract or a subcontract. It includes, but not limited to, purchase orders, and changes and modifications to purchase orders.

- (b) When this clause is included in a fixed-price type contract, consent to subcontract is required only on unpriced contract actions (including unpriced modifications or unpriced delivery orders), and only if required in accordance with paragraph (c) and (d) of this clause.
- (c) If the Contractor does not have an approved purchasing system, consent to subcontract is required for any subcontract that -
- (1) Is of the cost-reimbursement, time-and-materials, or labor-hour type; or
  - (2) Is fixed-price and exceeds –
    - (i) For a contract awarded by the Department of Defense, the Coast Guard or the National Aeronautics and Space Administration, the greater of the simplified acquisition threshold or 5 percent of the total estimated cost of the contract; or
    - (ii) For a contract awarded by a civilian agency other than the Coast Guard and the National Aeronautics and Space Administration, either the simplified acquisition threshold or 5 percent of the total estimated cost of the contract.
- (d) If the Contractor has an approved purchasing system, the Contractor nevertheless shall obtain the Contracting Officer’s written consent before placing the following contracts:

Subcontractors not listed in paragraph (j).

- (e)(1) The Contractor shall notify the Contracting Officer reasonably in advance of placing any subcontract or modification thereof for which consent is required under paragraph (b), (c), or (d) of

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this clause, including the following information:

- (i) A description of the supplies or services to be subcontracted.
  - (ii) Identification of the type of subcontract to be used.
  - (iii) Identification of the proposed subcontractor.
  - (iv) The proposed subcontract price.
  - (v) The subcontractor's current, complete, and accurate cost or pricing data and Certificate of Current Cost or Pricing Data, if required by other provisions of this contract.
  - (vi) The subcontractor's Disclosure Statement or Certificate relating to Cost Accounting Standards when such data are required by other provisions of this contract.
  - (vii) A negotiation memorandum reflecting –
    - (A) The principal elements of the subcontract price negotiations;
    - (B) The most significant considerations controlling establishment of initial or revised prices;
    - (C) The reason cost or pricing data were or were not required;
    - (D) The extent, if any, to which the Contractor did not rely on the subcontractor's cost or pricing data in determining the price objective and in negotiating the final price;
    - (E) The extent to which it was recognized in the negotiation that the subcontractor's cost or pricing data were not accurate, complete, or current; the action taken by the Contractor and the subcontractor; and the effect of any such defective data on the total price negotiated;
    - (F) The reasons for any significant differences between the Contractor's price objective and the price negotiated; and
    - (G) A complete explanation of the incentive fee or profit plan when incentives are used. The explanation shall identify each critical performance element, management decisions used to quantify each incentive element, reasons for the incentives, and summary of all trade-off possibilities considered.
- (2) The Contractor is not required to notify the Contracting Officer in advance of entering into any subcontract for which consent is not required under paragraph (b), (c), or (d) of this clause.
- (f) Unless the consent or approval specifically provides otherwise, neither consent by the Contracting Officer to any subcontract nor approval of the Contractor's purchasing system shall constitute a determination –
- (1) Of the acceptability of any subcontract terms or conditions;
  - (2) Of the allowability of any cost under this contract; or
  - (3) To relieve the Contractor of any responsibility for performing this contract.
- (g) No subcontract or modification thereof placed under this contract shall provide for payment on a cost-plus-a-percentage-of-cost basis, and any fee payable under cost-reimbursement type subcontracts shall not exceed the fee limitations in FAR 15.404-4(c)(4)(i).

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(h) The Contractor shall give the Contracting Officer immediate written notice of any action or suit filed and prompt notice of any claim made against the Contractor by any subcontractor or vendor that, in the opinion of the Contractor, may result in litigation related in any way to this contract, with respect to which the Contractor may be entitled to reimbursement from the Government.

(i) The Government reserves the right to review the Contractor's purchasing system as set forth in FAR Subpart 44.3.

(j) Paragraphs (c) and (e) of this clause do not apply to the following subcontracts, which were evaluated during negotiations:

Booz Allen Hamilton  
I.C.E. Inc.

***Alternate I***

(e)(2) If the Contractor has an approved purchasing system and consent is not required under paragraph (c) or (d) of this clause, the Contractor nevertheless shall notify the Contracting Officer reasonably in advance of entering into any (i) cost-plus-fixed-fee subcontract, or (ii) fixed-price subcontract that exceeds either the simplified acquisition threshold or 5 percent of the total estimated cost of this contract. The notification shall include the information required by paragraphs (e)(1)(i) through (e)(1)(iv) of this clause.

**I-3 CLAUSES INCORPORATED BY REFERENCE**

52.219-6 NOTICE OF SMALL BUSINESS SET-ASIDE (JUN 2003)

52.219-14 LIMITATIONS OF SUBCONTRACTING (DEC 1996)

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## **SECTION J LIST OF ATTACHMENTS**

Exhibit A - Contract Data Requirements List

Attachment 1 - DD 254

Attachment 2 - Quality Assurance Surveillance Plan